

VOLUNTEER SMART GROWTH INTERN

Greenbelt Alliance is seeking a motivated individual to provide policy research and analysis for our smart growth and open space protection campaigns throughout the San Francisco Bay Area.

Key Responsibilities

- Gather critical facts and background information to inform our advocacy campaigns
- Research relevant projects and emerging smart growth policies at the state and local level
- Analysis of public documents – for example, reviewing draft Specific Plans, Transit Area Plans and Environmental Impact Reports (EIRs)
- Support program staff as needed

Qualifications

- Knowledge of urban planning and land use issues
- Excellent interpersonal skills and the ability to interact with people from varied backgrounds in a professional manner on the phone, via email, and in person
- Ability to plan and prioritize workflow, meet deadlines, work independently, and take initiative
- Ability to work collaboratively with others
- Strong written and oral communication skills
- Strong computer skills specifically in Microsoft applications (Word, Excel, Outlook)
- Experience with GIS (Geographic Information Systems) is preferred

Schedule and Compensation

This is a volunteer position that will require at least 14 hours per week for a minimum of 3 months.

This position is an excellent opportunity to have an impact on land use decisions throughout the Bay Area. The volunteer intern will meet professionals from around the region and will learn about environmental and urban planning issues while developing a network of contacts and references in the planning field. When applying for future jobs, volunteer interns will be able to point to tangible results from their work and describe discrete projects that they led.

To Apply

Send a resume cover letter to internships@greenbelt.org. Please include your name and “Smart Growth Internship” in the subject line of the email. Applications will be evaluated as they arrive; the position is open until filled.

About Greenbelt Alliance

For over 50 years, Greenbelt Alliance has been the leading land use advocacy organization in the San Francisco Bay Area. As the champion of the places that make the Bay Area special, we protect the region’s open spaces and make sure our cities and towns grow in a way that creates great neighborhoods for everyone. Greenbelt Alliance is one of the most effective and well-respected environmental organizations in the Bay Area. Our work has encouraged Bay Area cities and counties to adopt land-use policies to effectively protect over two million acres of natural and agricultural lands. We were one of the first environmental organizations in the

nation to establish a program to endorse and advocate for smart growth developments, improving more than 140 neighborhoods around the region and endorsing over 70,000 homes to be built to date.

With a committed staff of 18 savvy professionals at the forefront of the smart growth movement, Greenbelt Alliance has a strong team spirit and sense of fun. We are headquartered in San Francisco, with offices in San Jose, Santa Rosa, and Walnut Creek.